

DCUSA Change Proposal (DCP)		At what stage is this document in the process?			
DCP 481: Notices Under the National Terms of Connection (NTC) Date Raised: 31 July 2026 Proposer Name: Peter Waymont Company Name: Eastern Power Networks Party Category: DNO		01 – Change Proposal			
		02 – Consultation			
		03 – Change Report			
		04 – Change Declaration			
Purpose of Change Proposal: To ensure that notices sent by the customer to the company under Section 3 of the NTC contain at least a site address and, where available for the connection, an MPAN or MSID.					
	Impacted Parties: ☐ Suppliers ☒ DNOs ☒ IDNOs ☐ CVA Registrants ☐ OTSO Party ☐ Gas Suppliers ☐ SIP Parties				
	Impacted Areas: <table border="1"> <thead> <tr> <th>Section/Schedule</th> <th>Clause/Paragraph</th> </tr> </thead> <tbody> <tr> <td>Schedule 2B</td> <td>Clause 23</td> </tr> </tbody> </table>		Section/Schedule	Clause/Paragraph	Schedule 2B
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Schedule 2B	Clause 23				

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Indicative Timeline

The Secretariat recommends the following timetable:

Initial Assessment Report	19 August 2026
Consultation Issued to Industry Participants	N/A
Change Report Approved by Panel	16 September 2026
Change Report issued for Voting	17 September 2026
Party Voting Closes	08 October 2026
Change Declaration Issued	12 October 2026

1 Summary

What?

- 1.1 To enable the recipient of notices under the NTC to more easily identify the premises to which the notice relates, require notices sent by the customer to the company under Section 3 of the NTC to contain at least a site address and, where available for the connection, an MPAN or MSID.

Why?

- 1.2 Notices often quote a customer name, which may have changed since a bi-lateral agreement was put in place, or may refer to a site by a name that is not the same as that which the company knows the site by.

How?

- 1.3 Amend the notices clause to require the additional information, specified above in paragraph 1.1.

Who?

- 1.4 This change impacts upon DNOs and IDNOs.

2 Governance

Proposers view on items that impact the progression of the CP

- 2.1 ☐ Tick this box if you feel that you are raising this change to try to address a current or imminent issue that has significant adverse commercial or safety implications or which would otherwise place Parties in breach of relevant regulations.
- 2.2 Do you believe this Change Proposal will have a significant impact on any of the following?
- ☐ Electricity consumers
 - ☐ Supply
 - ☐ Distribution
 - ☐ Generation
 - ☐ Commercial activities connected with any of the above
 - ☒ None of the Above
- 2.3 Do you believe this Change Proposal will?
- ☐ Have a significant commercial impact on any a Party or Party Category or on customers
 - ☐ Be likely to discriminate in its effects between at least one Party or another
 - ☐ Be the subject of controversy between Parties
 - ☐ Cause at least one Party to be in breach of this Agreement if not urgently addressed
 - ☐ Change the governance or the change control arrangements applying to the DCUSA
 - ☒ None of the Above
- 2.4 ☐ Tick this box if you either, haven't developed any proposed legal drafting or if you have, but you feel that further development will be required (i.e., via a Working Group)?
- 2.5 Proposer's view on prioritisation:

Prioritisation Criteria	High Impact
Strategic Direction Statement Alignment: <i>The CP strongly supports key government energy policy actions that require immediate progress and aligns with SDS priorities under the Act Now category.</i>	No
Complexity: <i>The CP is highly complex, with a fast-approaching deadline, significant implementation challenges, and a requirement for extensive stakeholder engagement.</i>	No
Importance: <i>The CP addresses a high-risk or critical issue, making timely action important for stakeholders as it is anticipated to deliver substantial benefits and value.</i>	No
Priority Category: <i>(To be considered High priority all 3 Criteria must be High Impact.)</i>	Standard

2.6 This is an administrative matter designed to be helpful to recipients of notices.

Code Admin view on progression route for this CP

2.7 Based the answers provided by the Proposer to the above questions the Code Administrator believes that this Change Proposal should:

- Be treated as a Part 2 Matter;
- Be treated as a Standard Change; and
- Proceed to the Change Report phase.

2.7 The change does not meet any of the criteria for a Part 1 Matter, as defined under Section 1.C Paragraph 9 of the DCUSA.

3 Reasons for raising the Change Proposal

- 3.1 Notices sent by customers often quote a customer name, which may have changed since a bi-lateral agreement was put in place, or may refer to a site by a name that is not the same as that which the Company knows the site by. This may result in additional administrative effort being needed to identify the correct site.
- 3.2 It would be helpful to mandate the provision of more information that helps the company identify the premises in question.

4 Solution and Legal Text

Solution Overview

- 4.1 Amend the NTC to mandate the provision of site address and, where available, the MPAN or MSID.

Legal Text Amendments

- 4.2 We have provided some draft legal text which we believe will achieve the solution specified above and this is set out below for ease of reference:.

Add a new Clause 23.4 to Schedule 2B “National Terms of Connection” and renumber the existing paragraphs, as follows:

- 23.4 All notices sent by the Customer shall quote the address of the Premises and, where known, its MPAN (being the Meter Point Administration Number) or MSID (being the Metering System Identifier).
- 23.45 A notice or other form of communication shall be deemed to have been served and received as follows:
- 23.45.1 if given or delivered by hand, at the time when given or delivered;
 - 23.45.2 if sent by first class post, at the expiration of two Working Days after the document was delivered (bearing the correct address and being pre-paid) into the custody of the postal authorities; and
 - 23.45.3 if sent by email, at the time when delivered to the recipient's email server.

Legal Text Commentary

4.3 I haven't added a definition of MPAN as I feel it's known terminology.

Addition/Amendment to DCUSA Owned Market Message (Data Flow) or Data Item

4.4 Not applicable.

Market Message (Data Flow) / Data Item Commentary

4.5 Not applicable.

5 Relevant Objectives

5.1 Our view as to which of the DCUSA Objectives would be better facilitated by the implementation of this Change Proposal is set out below:

DCUSA General Objectives

- | | |
|--|-----------------|
| 1) The development, maintenance and operation by the DNO Parties and IDNO Parties of efficient, co-ordinated, and economical Distribution Networks | Positive |
| 2) The facilitation of effective competition in the generation and supply of electricity and (so far as is consistent therewith) the promotion of such competition in the sale, distribution and purchase of electricity | Positive |
| 3) The efficient discharge by the DNO Parties and IDNO Parties of obligations imposed upon them in their Distribution Licences | Positive |
| 4) The promotion of efficiency in the implementation and administration of the DCUSA | Positive |
| 5) Compliance with the EU Internal Market Regulation and any relevant legally binding decisions of the European Commission and/or the Agency for the Co-operation of Energy Regulators | None |

- 5.2 This Change Proposal enhances communications between customers and Parties. DCUSA General Objectives 1, 2, 3 and 4 are better facilitated by this.

6 Impacts & Other Considerations

Impacts on any Significant Code Review (SCR) or other significant industry change projects

- 6.1 We do not believe that this CP impacts upon any current SCR or other significant industry change projects.

Impacts on Other Codes

- 6.2 We have considered whether any other industry codes might be impacted as a result of this Change Proposal, and my/our initial view is set out below.

Grid Code.....	☒	SEC...	☒	CUSC...	☒	None.....	☒
Distribution Code...	☒	REC....	☒	BSC.....	☒		

Impacts on DCUSA Owned Data Flows

- 6.3 We do not believe that this change will require any amendments to DCUSA owned Data Flows (Market Messages) or the applicable Scenario Variants or any Data Items

Consumer Impacts

- 6.4 We believe that this change has impacts on consumers but those are immaterial.

Environmental Impacts

- 6.5 In accordance with DCUSA Clause 10.4.5A, we have assessed whether there would be a material impact on greenhouse gas emissions if this CP were implemented. We have not identified any material impact on greenhouse gas emissions from the implementation of this CP.

7 Implementation

Lead Time for Implementation

- 7.1 It is not proposed that any lead time should be required for this change to be implemented.

Proposed Implementation Date

- 7.2 It is proposed to implement the solution in the next DCUSA release following approval.

8 Recommendations

The Code Administrator will provide a summary of any recommendations/determinations provided by the Panel in considering the initial Change Proposal. This will form part of a Final Change Report.